

# ClearQuest® Administration

WINDOWS

ID: CQ-ADMIN-WIN

## Overview

A two-day, hands-on class for ClearQuest administrators who are responsible for customizing and administrating ClearQuest forms and processes.

## Prerequisites

- *ClearQuest Fundamentals* course or equivalent experience
- Database administration experience helpful

## Objectives

At the end of this course, students will be able to install and customize ClearQuest to meet individual workgroup requirements.

## Outline

Overview	ClearQuest overview
Repository	Creating and connecting to repositories
User Databases	Creating user databases in repositories
Schema	Introduction to schemas and schema versioning
Customization Overview	Overview of customizing a schema
Record	Introduction to records and record components
Fields	Creating and manipulating fields in a record
Behavior	Setting field behavior
States	Creating and manipulating states
Actions	Creating and manipulating actions
Forms	Introduction to forms and form components
Controls Default	Creating controls that have default form representations
Controls Other	Creating controls that do not have default form representations
Controls Alignment	Aligning controls on forms and controlling tab order
Review Fields and Forms	Implement a parent/child relationship for defect records
User Admin	Administrating ClearQuest users and groups
Field Hooks	Creating field hooks
Action Hooks	Creating action hooks
Record and Global Hooks	Creating record and global hooks
Review Hooks	Implement tracking of all field value changes in the defect record
Email Submission	Setting up email submission and modification to ClearQuest
Data Transfer	Importing and exporting ClearQuest database information

*Contact us to choose appropriate modules for your workgroup from our library of over 500 modules.*

ISLAND TRAINING SOLUTIONS, INC.

5102 DURHAM CHAPEL HILL BOULEVARD ■ DURHAM, NC 27707  
PHONE 919 401-8485 ■ FAX 919 401-8434 ■ WWW.ISLANDTRAINING.COM